



MEDICAL DOCUMENTATION REQUIREMENTS FOR BLINDNESS OR LOW VISION

Evaluations must be conducted by a qualified impartial professional (ophthalmologist or optometrist; not a family member). Documentation must be **current**, within one year. Doctor's excuses on prescription pads or hand-written letters are not sufficient for documentation of a disability.

Documentation must include the following:

- Letterhead (name, license/certification/degree, area of specialization, employment, address, phone and signature).
- A clear statement of vision-related disability with supporting numerical description that reflects the current impact the blindness or vision loss has on the student's functioning (*Note: The age of acceptable documentation is dependent upon the disabling condition and the current status of the student's vision*).
- A summary of assessment procedures and evaluation instruments used to make the diagnosis.
- A narrative summary of evaluation results including standardized scores.
- Medical information relating to the student's needs and the status of the student's vision (static or changing). Case notes are not appropriate.
- Narrative providing both quantitative and qualitative information about the student's abilities to better understand the student's profile, including the use of corrective lenses and ongoing visual therapy.
- A statement of the functional impact or limitations of the disability on learning in the post-secondary academic environment.
- Recommended accommodations specific for the post-secondary setting with rationale for each accommodation.

Jones International University (JIU) reserves the right to determine the adequacy of the documentation provided and the right to require additional or other information as determined necessary by JIU to complete its consideration of the request.

Contact Information

Students are encouraged to contact JIU's Coordinator of Disability Services by telephone at 1.800.811.5663, ext. 8368 or by email at disabilities@international.edu with any questions regarding the process of requesting accommodation for a disability.